

CITY OF CARLISLE

REGULAR CITY COUNCIL MEETING MINUTES (unabridged version)

Monday, October 24, 2005, 7:00 P.M.

Carlisle City Hall Council Chamber

Officials present were: Mayor Randleman, Council members Drew Merrifield, Allen Wiese, Pat Stump, Blair Dewey and Frank Shultz, City Administrator/Clerk Neil Ruddy, Deputy City Clerk Pat Brehse and City Attorney Robert Stuyvesant. Mayor Randleman presided.

Motion by Stump to APPROVE THE FOLLOWING CONSENT ITEMS: abridged and unabridged October 10, 2005 Regular City Council meeting minutes, October 10, 2005 Opportunity Carlisle Local Assessment Committee meeting minutes, September 8, 2005 Library Board meeting minutes, September 2005 Clerk's Report to receive and file for audit and October 24, 2005 accounts to be written off and sent to collections. Seconded by Wiese. Roll call vote: Stump – Aye, Wiese – Aye, Merrifield – Aye, Dewey – Aye, Shultz – Aye. Motion carried by unanimous vote.

Council member Merrifield had the bills payable for review in the amount of \$13,162.72 for current bills and \$429,550.77 for bills already paid for a total of \$442,713.49. Motion by Merrifield to APPROVE PAYMENT OF BILLS IN THE TOTAL AMOUNT OF \$442,713.49. Seconded by Stump. Council member Shultz asked about the payment to Scantron in the amount of \$432.21 for printer repair. Roll call vote: Merrifield – Aye, Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye. Motion carried by unanimous vote.

CITIZEN PARTICIPATION: None.

The OCTOBER 17, 2005 PLANNING AND ZONING COMMISSION MEETING MINUTES, including recommendations to approve a special use permit and site plan for a new middle school, to approve a preliminary and final plat and site plans for a new commercial building and a commercial addition for Carlisle Industrial Park Plat 1 and to approve two plats of survey in Auditors Outlots 2 and 3 were received and filed. Superintendent of Schools Tom Lane and Steve Gray of SVPA Architects presented information on the new middle school. The facility will be for grades 6-8 with 175 students per grade and the site will include a storm water retention area, a practice field and an outdoor basketball court. The original transportation layout plan that called for two driveways 220' apart has been changed at the request of the City Engineer because the minimum spacing for a major collector is 600'. There will be a single access point across from the Means driveway with a second access at the commercial cul de sac to the north. The sidewalk will be oversized from 5' to 10' with the City paying for the oversizing. Safety issues were discussed, including overflow parking, pedestrian access and the need to reduce the speed limit on Scotch Ridge Road. Motion by Merrifield to APPROVE A SPECIAL USE PERMIT FOR A MIDDLE SCHOOL IN A RESIDENTIAL ZONE on property at 325 Scotch Ridge Road. Seconded by Shultz. Roll call vote: Merrifield – Aye, Shultz – Aye, Dewey – Aye, Stump – Aye, Wiese – Aye. Motion carried by unanimous vote. Motion by Merrifield to APPROVE A SITE PLAN FOR A MIDDLE SCHOOL on property at 325 Scotch Ridge Road, subject to compliance with the City Engineer's October 12, 2005 review comments. Seconded by Dewey. Roll call vote: Merrifield – Aye, Dewey – Aye, Shultz – Aye, Stump – Aye, Wiese – Aye. Motion carried by unanimous vote.

Dane Wright and Mark Lee of Lee Engineers and Surveyors presented information on the plats and site plan for Carlisle Industrial Park at the intersection of Garfield and Market Streets. The plats and site plan have been revised to comply with the City Engineer's review comments and include a 50' building setback to residential properties. Frontage will be 15' on Elm St. for lot 1 and 40' on Garfield St. for lot 2. Access for both lots will be from Garfield St. via an internal 24' wide ingress-egress easement. The storm water detention will be for a 5-year storm with overflow to the railroad drainage ditch via an

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easement across the adjacent property. It was noted that the railroad ditch needs to be cleaned. A buffer of juniper or similar plantings will be provided to the north and west residential areas. Minimum 20' building separations will be maintained and the water and sewer utilities will meet minimum statewide urban design specifications. The trunk water main along the south side of the property will be installed per the provisions of an existing development agreement with the City furnishing the material and the developer furnishing the labor and equipment. The sanitary sewer will be individual services to each building installed by the developer. Lighting will be designed so that no light spills onto adjacent property.

Motion by Merrifield to APPROVE RESOLUTION NO. 2005102401 APPROVING CARLISLE INDUSTRIAL PARK PLAT 1 on a portion of Auditors Outlot 16 as a 2-lot subdivision with a variation allowing a 15' frontage on Elm Street for lot 1 and a 40' access on Garfield St. for lot 2. Seconded by Shultz. Roll call vote: Merrifield – Aye, Shultz – Aye, Dewey – Aye, Stump – Aye, Wiese – Aye. Motion carried by unanimous vote. Motion by Merrifield to APPROVE A SITE PLAN FOR A COMMERCIAL BUILDING ON LOT 1 OF CARLISLE INDUSTRIAL PARK PLAT 1, subject to compliance with the City Engineer's October 21, 2005 review comments and installation of paving in stages as buildings are completed and occupied. Seconded by Stump. Roll call vote: Merrifield – Aye, Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye. Motion carried by unanimous vote. Motion by Wiese to APPROVE A SITE PLAN FOR A 24' X 65' ROOFED OPEN STORAGE ADDITION to the existing building on lot 2, provided the area is paved. Seconded by Stump. Roll call vote: Wiese – Aye, Stump – Aye, Dewey – Aye, Shultz – Aye, Merrifield – Aye. Motion carried by unanimous vote.

Motion by Wiese to APPROVE A PLAT OF SURVEY IN AUDITOR'S OUTLOT 3 FOR PARCEL 'M' to be combined with adjacent lot 33 and N ½ of lot 34 owned by Wayne Fleishman in Councilman's Addition. Seconded by Stump. Roll call vote: Wiese – Aye, Stump – Aye, Dewey – Aye, Shultz – Aye, Merrifield – Aye. Motion carried by unanimous vote. Motion by Stump to APPROVE PLAT OF SURVEY IN AUDITOR'S OUTLOTS 2 AND 3 FOR PARCEL 'N' to be combined with adjacent lot 32, owned by Ronald Hildreth in Councilman's Addition. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote.

Kris Saddoris of Conlin Properties presented information on the DESERT RIDGE CAPITAL GROUP HOUSING PROJECT. The project will consist of 48 one, two and three bedroom apartments and is applying to the Iowa Finance Authority for low income housing tax credits. Qualifying income limits will range from \$28,000 for one person to \$42,000 for four persons. There will be an on-site manager and background checks will be conducted. Motion by Merrifield to APPROVE RESOLUTION NO. 2002102402 OF SUPPORT FOR A LOW-INCOME HOUSING TAX CREDIT APPLICATION for the development of affordable housing. Seconded by Shultz. Roll call vote: Merrifield – Aye, Shultz – Aye, Dewey – Aye, Stump – Aye, Wiese – Aye. Motion carried by unanimous vote.

Mike Day of Illowa Communications presented information on POLICE DEPARTMENT RADIO COMMUNICATIONS. The county repeater at Hartford is not providing adequate coverage for portable radios. Improvements to the Hartford repeater would cost approximately \$3,000. A new repeater in Carlisle would cost approximately \$10,000 for a 50-watt unit and \$13,500 for a 100-watt unit. Chief Fox stated that he will postpone the purchase of a squad car to provide the funds for a radio upgrade. Motion by Dewey to APPROVE THE EXPENDITURE OF NOT TO EXCEED \$13,500 FOR A NEW RADIO REPEATER in Carlisle. Seconded by Stump. Roll call vote: Dewey – Aye, Stump – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote.

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Tiffany Coleman presented the QUARTERLY REPORT OF THE WARREN COUNTY ECONOMIC DEVELOPMENT CORPORATION, which was received and filed. The OCTOBER 18, 2005 PARK BOARD MEETING MINUTES, including information on the park and recreation planning process, the existing conditions and future needs questionnaire and the follow-up planning session scheduled for November 7, 2005 were received and filed.

The OCTOBER 10, 2005 SCOTCH RIDGE CENTER STEERING COMMITTEE MEETING MINUTES, including a recommendation to approve the area wide interim grading plan for a joint venture with the Corps of Engineers and to complete the wetland prospectus, a recommendation to establish a mowable area on the old lots and pasture, a recommendation to designate the Scotch Ridge Center as the alternate site for the 2006 Central Iowa Celtic Festival and a recommendation to plant another bean crop in 2006 were received and filed. Motion by Stump to APPROVE THE AREA WIDE INTERIM GRADING PLAN FOR A JOINT VENTURE WITH THE CORPS OF ENGINEERS AND TO COMPLETE THE WETLAND PROSPECTUS. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote. Motion by Wiese to APPROVE THE ESTABLISHMENT OF A MOWABLE AREA on the old lots and pasture. Seconded by Stump. Roll call vote: Wiese – Aye, Stump – Aye, Dewey – Aye, Shultz – Aye, Merrifield – Nay. Motion carried by a 4-1 vote. Motion by Wiese to APPROVE THE SCOTCH RIDGE CENTER AS THE ALTERNATE SITE FOR THE 2006 CENTRAL IOWA CELTIC FESTIVAL. Seconded by Dewey. Roll call vote: Wiese – Aye, Dewey – Aye, Shultz – Aye, Stump – Aye, Merrifield – Aye. Motion carried by unanimous vote. Motion by Stump to APPROVE PLANTING ANOTHER BEAN CROP IN 2006, provided there is no expenditure of city funds. Seconded by Wiese. Roll call vote: Stump – Aye, Wiese – Aye, Merrifield – Aye, Dewey – Aye, Shultz – Aye. Motion carried by unanimous vote. The need to formalize a relationship with the Iowa Natural Heritage Foundation was discussed.

Motion by Stump to APPROVE THE SECOND AND WAIVE THE THIRD READING OF ORDINANCE NO. 557 ADDING NEW STOP LOCATIONS. Seconded by Shultz. Roll call vote: Stump – Aye, Shultz – Aye, Dewey – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote.

Motion by Stump to APPROVE THE SECOND AND WAIVE THE THIRD READING OF ORDINANCE NO. 558 ADDING NEW YIELD LOCATIONS. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote.

The response to the OCTOBER 19, 2005 QUESTIONS FROM COUNCILMEMBER SHULTZ was received and filed. The basic sewer service fee of \$10.00 per month was discussed. It was not established to pay for a specific project.

Motion by Stump to APPROVE A SPECIAL COUNCIL WORK SESSION with Calhoun Burns on December 5, 2005 at 7:00 P.M. to review grade separation with Union Pacific Railroad and other bridge projects. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Merrifield – Nay, Wiese – Aye, Shultz – Nay. Motion carried by a 3-2 vote.

Information was received on the deadline for submittal of projects for inclusion on the Des Moines Area MPO's project priorities listing for the 2006 DC Trip, the ribbon cutting for the downtown mural on November 10th at 4:00 P.M., the cutback in coverage of Carlisle by the Press-Citizen, the Carlisle Candidates and Issues Forum on October 27th and the Firemen's pancake breakfast on November 5th.

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Motion by Stump to ADJOURN AT 9:50 P.M. Seconded by Shultz. Roll call vote: Stump – Aye, Shultz – Aye, Dewey – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote.

Ruth Randleman, Mayor

Attest:

Neil Ruddy, Administrator/Clerk